



PURCHASE ORDER

DEPARTMENT OF EDUCATION

DIVISION OF QUEZON

UNLOADED

Date/Time: MAR 30 2026
By: Ivy 2:51
Ref. No. MOA 021-26

Supplier: M.I. SEVILLA RESORT P.O. No.: 2026-03-0007
Address: BRGY. DOMOIT, LUCENA CITY Date: MARCH 24, 2026
TIN 176-763-942-002 Mode of Procurement Negotiated Procurement -
RFQ NO. 2026-14-RFQS Small Value Procurement (Sec. 53.9)

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY Delivery Term within 30 Calendar Days upon receipt of PO
Date of Delivery APR 13-16 2026 Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	PAX	APR 13-16 2026 APR 13 2026 ACCOMMODATION	10	748.00	7,480.00
	PAX	APR 14 2026 FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	10	1,968.00	19,680.00
	PAX	APR 15 2026 FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	10	1,968.00	19,680.00
	PAX	APR 16 2026 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	10	1,168.00	11,680.00
SUPPLY OF FOOD, VENUE AND ACCOMMODATION FOR RESOURCE SPEAKERS FROM REGIONAL OFFICE FOR THE CONDUCT OF CAPACITY BUILDING FOR ADMINISTRATIVE OFFICER II IN SCHOOLS					
GRAND TOTAL					58,520.00

(TOTAL Amount In Words) **FIFTY EIGHT THOUSAND FIVE HUNDRED TWENTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
For: M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

3/30/26
Date

Very truly yours,

[Signature]
ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101 ORS/BURS No. : _____
Funds Available : _____ Date of the ORS/BURS : _____
EDMUNDO MARIN, JR. Amount _____
Accountant III